Hunston Parish Council
Payment Schedule 19 May 2025

Payments requiring ratification

Date	Ref.	Description	Supplier / customer	Account	Net	VAT	Total
04/04/2025	BACS	Printing	SRP Design & Print	Communications	£ 319.00	£ -	£ 319.00
04/04/2025	BACS	Grass seed for football Pitch	Clerk	Grass cutting and Maintenance	£ 139.99	£ 28.00	£ 167.99
04/04/2025	BACS	Subscriptions	WSALC Ltd	Subscriptions	£ 437.96	£ -	£ 437.96
04/04/2025	BACS	Tax & NI contributions Q4 2024/25	HMRC	Salaries	£ 1,759.49	£ -	£ 1,759.49
08/04/2025	BACS	Grass cutting	Fisher Lane Groundcare	Grass cutting and Maintenance	£ 592.16	£ 118.43	£ 710.59
08/04/2025	BACS	Topsoil for football pitch	The Woodhorn Group	Grass cutting and Maintenance	£ 504.00	£ 100.80	£ 604.80
08/04/2025	BACS	Stationery	Clerk	Office costs	£ 58.97	£ -	£ 58.97
09/04/2025	DDM	Miscellaneous	Lloyds Bank	Miscellaneous	£ 306.61	£ -	£ 306.61
15/04/2025	BACS	Pension contributions for Deputy Clerk	West Sussex Pension Scheme	Pensions	£ 1,226.67	£ -	£ 1,226.67
17/04/2025	SO	Salaries	Staff Salaries	Salaries	£ 2,331.54	£ -	£ 2,331.54
22/04/2025	DDM	mobile phone	O2	IT	£ 23.39	£ -	£ 23.39
25/04/2025	SO	Pension contributions	West Sussex Pension Scheme	Pensions	£ 647.92	£ -	£ 647.92
30/04/2025	DDM	Telephone & broadband	Focus Group	IT	£ 83.99	£ 16.80	£ 100.79
30/04/2025	BACS	Accounts software	MiJan Ltd	IT	£ 132.00	£ -	£ 132.00
30/04/2025	BACS	Bank charges	Unity Trust bandk	Office Costs	£ 7.65	£ -	£ 7.65
08/05/2025	BACS	Biodiversity report	Sussex Wildlife Trust	Footpath maintenance	£ 150.00	£ -	£ 150.00
08/05/2025	BACS	Training Course	SLCC	Training	£ 30.00	£ 6.00	£ 36.00
08/05/2025	BACS	Lawnmower service & repairs	Chichester Farm Machinery	Grass cutting and Maintenance	£ 177.23	£ 35.45	£ 212.68
08/05/2025	BACS	End of year Internal Audit	Mulberry LAS Ltd	Audit	£ 123.90	£ 24.78	£ 148.68
12/05/2025	DDM	Miscellaneous	Lloyds Bank	Miscellaneous	£ 242.58	£ -	£ 242.58
19/05/2025	SO	Salaries	Staff Salaries	Salaries	£ 2,039.88	£ -	£ 2,039.88

Payments for approval

19/05/2025	BACS	Grass cutting	Fisher Lane Groundcare	Grass Cutting and maintenance	£ 592.16	£ 118.43	£ 710.59
19/05/2025	BACS	Litter & dog bin emptying	Chichester District Council	Litter & Dog bins	£ 1,746.16	£ 349.22	£ 2,095.38
19/05/2025	BACS	Microsoft licences	Horizon Digital	Subscriptions	£ 406.00	£ 81.20	£ 487.20
19/05/2025	BACS	Printing	SRP Design & Print	Communications	£ 319.00	£ 63.80	£ 382.80
19/05/2025	BACS	Expenses	Clerk	Office Costs	£ 40.58	£ -	£ 40.58
19/05/2025							
19/05/2025							
19/05/2025							

Any Invoices received between 16/05/2025 and 19/05/2025 may also be presented for payment at the meeting on 20/05/2024

Authorised by _____

Authorised by _____