Hunston Parish Council
Payment Schedule 19 January 2026

Payments requiring ratification

| Date | Ref. | Description | Supplier / customer | Account | Net | VAT | Total |
|---|---|---|---|---|---|---|---|
| 19/11/2025 | BACS | Planning software subscription | Parish Council Websites | IT | £ 180.00 | £ 36.00 | £ 216.00 |
| 19/11/2025 | BACS | RoSPA Inspection | Playsafety Ltd | Playground Maintenance | £ 100.00 | £ 20.00 | £ 120.00 |
| 19/11/2025 | BACS | Pitch aeration | Fisher Lane Groundcare | Grass cutting and Maintenance | £ 450.00 | £ 90.00 | £ 540.00 |
| 19/11/2025 | BACS | Grass cutting | Fisher Lane Groundcare | Grass cutting and Maintenance | £ 592.16 | £ 118.43 | £ 710.59 |
| 19/11/2025 | BACS | Newsletter | SRP Design and Print | Communications | £ 319.00 | £ - | £ 319.00 |
| 19/11/2025 | BACS | Interim Audit fee | Mulberry And Co | Audit | £ 171.45 | £ 34.29 | £ 205.74 |
| 24/11/2025 | DDM | monthly mobile phone | O2 | IT | £ 23.39 | £ - | £ 23.39 |
| 25/11/2025 | SO | Pension contributions | West Sussex Pension Scheme | Pensions | £ 662.74 | £ - | £ 662.74 |
| 28/11/2025 | DDM | Telephone and Broadband | Focus Group | IT | £ 84.28 | £ 16.86 | £ 101.14 |
| 30/11/2025 | BACS | Bank charges | Unity Bank | Office Costs | £ 7.95 | £ - | £ 7.95 |
| 10/12/2025 | DDM | Refund for AV subscription | Lloyds Bank | IT | -£ 149.00 | £ - | -£ 149.00 |
| 10/12/2025 | DDM | Cleaning and maintenance product | Lloyds Bank | Items for recharge to the Village Hall | £ 201.07 | £ - | £ 201.07 |
| 10/12/2025 | DDM | Card charges | Lloyds Bank | Office Costs | £ 3.00 | £ - | £ 3.00 |
| 17/12/2025 | SO | staff salaries | Staff Salaries | Salaries | £ 2,471.20 | £ - | £ 2,471.20 |
| 17/12/2025 | BACS | Training Course - Clerk | NALC | Training | £ 35.00 | £ 7.00 | £ 42.00 |
| 22/12/2025 | DDM | monthly mobile phone | O2 | IT | £ 23.39 | £ - | £ 23.39 |
| 29/12/2025 | SO | Pension contributions | West Sussex Pension Scheme | Pensions | £ 662.74 | £ - | £ 662.74 |
| 30/12/2025 | DDM | Telephone and broadband | Focus Group | IT | £ 84.65 | £ 16.93 | £ 101.58 |
| 31/12/2025 | BACS | bank charges | Unity Bank | Office Costs | £ 8.10 | £ - | £ 8.10 |
| 09/01/2026 | BACS | Annual inusrance fee | Clear Insurance | Insurance | £ 2,874.01 | £ - | £ 2,874.01 |
| 12/01/2026 | BACS | Tax and NI for Q3 | HMRC | Salaries | £ 1,175.18 | £ - | £ 1,175.18 |
| 12/01/2026 | BACS | grass cutting | Fisher Lane Groundcare | Grass cutting and Maintenance | £ 592.16 | £ 118.43 | £ 710.59 |
| 12/01/2026 | DDM | Stationary and card charges | Lloyds Bank | Office Costs | £ 15.37 | £ - | £ 15.37 |
| 12/01/2026 | DDM | Items for recharge to the villag | Lloyds Bank | Items for recharge to the Village Hall | £ 61.16 | £ - | £ 61.16 |
| 19/11/2025 | BACS | Work on Village Hall feasibility | Whaleback Ltd | New Village Hall | £ 600.00 | £ 120.00 | £ 720.00 |
| 17/12/2025 | BACS | Appraisal work for new village hall | Whaleback Ltd | New Village Hall | £ 1,900.00 | £ 380.00 | £ 2,280.00 |

Payments for approval

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Any Invoices received between 12/01/2026 and 19/01/2026 may also be presented for payment at the meeting on 17/11/2025

Authorised by _____

Authorised by _____